



*St. Columba
School*

Established in 1962

Faith. Academics. Service.

TO: St. Columba Parents and Guardians
RE: **Inclement Weather Update Reminder**
DATE: August 31, 2015
FROM: Tina Magnaye
Principal

INCLEMENT WEATHER

Saint Columba School will follow the procedure of Prince George's County Public Schools if it is necessary to delay the opening or closing of the School. Parents/Guardians are advised to check local radio and television stations for school announcements. Our Kindergarten follows the same schedule as Grades 1 to 8.

- If there is a one-hour delay, St. Columba will open at 9:00 AM.
- If there is a two-hour delay, St. Columba will open at 10:00 AM.
- If there is a two-hour delay and it is a scheduled half day, St. Columba School will be CLOSED.
- In the event that Prince George's County Public Schools have a scheduled "NO SCHOOL" day for students and the weather warrants closing all the Catholic Schools, the Catholic Schools Office will issue the following: **"PRINCE GEORGE'S COUNTY CATHOLIC SCHOOLS ARE CLOSED."** Individual schools are directed not to announce a closing.
- **SCHOOL REACH will be activated (if warranted) in an emergency or unplanned event that causes early dismissal, school cancellation or late start.**

Students not picked up on time in case of early dismissal due to inclement weather will be placed in the AfterCare Program and the family will be charged the applicable After Care fees.

If a delayed opening is announced, the Before Care Program opens on 1 or 2 hour delay at 8:00 AM or 9:00 AM. It is closed when school is closed. The After Care Program will close at 4:00 PM on early dismissal days due to inclement weather. Late fees apply beginning at 4:01 PM.

In the event of cold temperatures and/or rain, outside lines are not used. **All students are to use the Father Dewan Hall entrance.** Do not use the buzzer entrance. Grades K-3 students are to proceed directly to Father Dewan Hall. Grades 4 – 8 students are to proceed directly to their respective homeroom classrooms.

In an emergency, the Principal and/or Pastor will be responsible for closing the school under the guidelines of the Archdiocese of Washington. School Reach will be activated.

PLEASE DO NOT CALL THE RECTORY REGARDING THE OPENING, DELAYS OR CLOSING OF SCHOOL.

**Please refer to Student Handbook.
Refer to Website.**