



TO: St. Columba Parents and Guardians
RE: Parking Lot Safety Concerns
DATE: August 31, 2015
FROM: Tina Magnaye
Principal

The complete set of rules are in the Student Handbook and are available on the website.

The Faculty on Duty and School Safety Patrols are the first line of protection for your children, as well as other pedestrians. These men and women give directions to assure that all of our children stay protected. Following these easy directions will assure everyone arrives and departs safely from our school:

1. **At no time will a car be allowed to back in to a parking space.**
2. PLEASE FOLLOW THE POSTED SPEED LIMIT OF 5 mph, AND, pull forward into a parking space. (NO backing in).
3. Walk DOWN THE ISLANDS, and only cross in between the parking lot area.
4. If your child's belongings are in the trunk, or hatchback, PLEASE RETRIEVE THEM FOR YOUR CHILD. It's hard to see small children in between or behind cars.
5. Follow the arrows or direction of the parking assistants when navigating in the parking lot. This will avoid collisions, and, accidents.
6. Please do not use cell phones when picking up or dropping of your child.
7. If you pick up your child, or come to school to volunteer during the day, please park in the far spaces closet to the main road. The children play on the ground. This will give them space for loose balls, etc.
8. **Now that your child/children are adjusted to arriving at school, we ask all parents to park, "drop and go" so we do not tie up the parking lots.**

Please use **safe parking lot etiquette.** We all run late, have things going on, and sometimes want to do things "our way", but, when this happens, tragic mistakes result. Let's not have any "near misses" or accidents due to negligence.

We want to continue to have a safe year, and, with your help, we can make sure the parking lot is a safe area for all!!!

Thank you, and God Bless!
Refer to Website.